<Insert Organisation Logo>

Landcare Project Officer

Position

<Insert Project Title>

<Insert Location>

<Insert full time/part time/casual and the applicable work hours per week

I.e. Full time 38hrs per week)>

The <Insert organisation name> is seeking to employ a suitably qualified person

to join our dynamic and progressive organisation to fulfil the position of;

<Insert Project Title> Project Officer.

The position will be required to work with a wide range of other stakeholder organisations including landholders, volunteers, community groups and government agencies to promote and successful implement the <Insert title of Project>

The successful applicant will need to demonstrate a sound understanding of rural environmental issues affecting the <Insert Location> and it’s wider catchment and will be outgoing with good communication, organisational, project management, computer and administration skills.

The successful applicant will also need to hold a current Victorian drivers licence.

Remuneration is based on <Insert Relevant Award Band Level> with commensurate salary in the range of <Insert salary range $000.00 to $000.00 pa>

<Insert applicable transport details i.e. a vehicle is provided for work related travel or the successful applicant will provide own transport with reimbursements made at applicable A.T.O km rates>

For further details and a copy of the Position Description and Key Selection Criteria contact:

<Insert contact person name> on <Insert phone number>

Or by email at: <Insert contact email address>

Further information about the organisation can also be obtained at: <Insert web link>

Applications should clearly address the Key Selection Criteria and include a current Curriculum Vitae

Applications should be marked and forwarded to:

“Confidential”

<Human Resource subcommittee>

<Insert organisation postal address>

Applications close C.O.B. <Insert Day/Month/Year>

For further information about the